

**ARIZONA STATE BOARD OF TECHNICAL REGISTRATION  
NOTICE AND AGENDA FOR REGULAR SESSION MEETING**

Tuesday, July 28, 2020, beginning at 9:00 a.m.  
1110 W. Washington, Conference Room #240  
Phoenix, AZ 85007

The Arizona Board of Technical Registration will hold a regular meeting, open to the public at the Board's office, located at 1110 W. Washington, Suite 240, Phoenix, AZ 85007.

Please note that the cases on this agenda are categorized with staff recommendations for resolution. The Board has the authority to accept, reject, or modify any recommendation listed on the agenda. These recommendations are merely suggested Board actions; the Board may not adopt them, and may decide cases differently.

The Board may discuss, consider or take action on any item on the agenda, and at the discretion of the Board, agenda items may be taken out of order, except for those items set at a specific time.

The majority or a quorum of the Board may vote to hold an Executive Session to review confidential records exempt by law from public inspection, pursuant to A.R.S. § 38-431.03(A)(2); to obtain legal advice regarding any of the items on the agenda, pursuant to A.R.S. § 38-431.03(A)(3); or to discuss or consult with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation pursuant to A.R.S. § 38-431.03(A)(4). All examination material, transcripts education records, reference forms and applications are confidential pursuant to A.R.S. § 32-129(A), and all investigation files are confidential and not subject to inspection until the matter is final and a hearing notice is issued (A.R.S. § 32-129(B)).

Pursuant to the Americans with Disabilities Act, people with disabilities may request a reasonable accommodation by contacting Kurt Winter at (602) 364-4883. Requests for reasonable accommodations should be made as early as possible to allow time to accommodate the request. The Board may not be able to accommodate requests made less than 36 hours prior to the scheduled meeting.

Concerns Relating to Meetings held at the Board and COVID-19

At this time, the Board will proceed with all scheduled public meetings and the public is still welcome to attend in person. However, COVID-19 may prevent those otherwise wishing to attend from doing so. The Board is therefore allowing individuals to attend remotely to ensure the public's right to attend and listen to the Board's deliberations and proceedings per A.R.S. § 38-431.01(A) and A.R.S. § 38-431(4).

In order to maintain a cohesive meeting, the Board asks that those wishing to attend remotely make Board staff aware in advance. The Board utilizes Google Meetups for its remote meetings, which requires the meeting host (the Board) to 'invite' members to participate, hence the need for Board staff to know who wishes to attend in advance.

If you wish to attend a meeting remotely, please contact Kurt Winter via email at:

kurt.winter@azbtr.gov

Board staff posts meeting agendas on its website, the AZBTR's lobby (suite 240) and the meeting board located in the main entrance of the ADEQ building (1110 W. Washington St. Phoenix AZ 85007) in accordance with 38-431.02. The Board suggests reviewing any meeting agenda before requesting a Google Meetup invitation.

Please note that all meetings are recorded and the recordings posted on the Board's website within three working days after the meeting in accordance with A.R.S. § 38-431.01(E).

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **ADOPTION OF MINUTES**

Review, Consideration, and Possible Action on the following:

A. Board Meeting Minutes

1. Approve, modify and/or reject, June 23, 2020 Board meeting minutes

B. Board Executive Session Minutes

1. Approve, modify and/or reject, February 25, 2020 Board meeting executive session minutes
2. Approve, modify and/or reject, March 10, 2020 Board meeting executive session minutes
3. Approve, modify and/or reject, April 7, 2020 Board meeting executive session minutes
4. Approve, modify and/or reject, May 26, 2020 Board meeting executive session minutes

4. **CONSIDERATION OF CASES REFERRED FOR FORMAL HEARING**

*Formal Hearings or Related Proceedings will begin at 9:30 a.m.*

A. Review, Discuss and Take Possible Action on Signed Consent Agreement in Lieu of Hearing:

1. P19-061, Aguirre, Manuel, RA 28487, and GBMA Architecture, LLC, Non-Registrant Firm
2. HI19-023, Findlay, Iain, HI 43627, and The Inspection People, PLLC, # 18012
3. P18-070 & P19-031, Takash, Peter, PE (civil) #44085, and Takash Design & Building Services Inc., Firm #19655 (expired)
4. AL19-001, Landon, Tyson, Non-Registrant
5. AL18-003, Security Systems, Inc, DBA Safeguard America, DBA Safe Home Security, Inc, Non-Registrant Firm

B. Formal Administrative Hearing and/or Review, or Discuss and Take Possible Action to Deem Respondent Admission to the Complaint and Notice of Hearing or Review, Discuss and Take Possible Action on Signed Consent Agreement in Lieu of Hearing:

1. P19-018, John Davis, RLS #26410

C. Receive Legal Advice, Review, Discuss and Take Possible Action on:

1. P19-056, Mills, Greg, Non-Registrant, and Southwest Engineering Concepts, LLC, Non-registrant Firm CV 2019-013509 – Mills v. Arizona State Board of Technical Registration

D. Review, Discuss and Take Possible Action on possible Reconsideration of its Vote to Hearing

1. P19-008, Nelson, Gregory, RA 27370, and Greg Nelson Architect, Non-Registrant Firm
2. P19-056, Mills, Greg, Non-Registrant, and Southwest Engineering Concepts, LLC, Non-registrant Firm CV 2019-013509 – Mills v. Arizona State Board of Technical Registration

**5. ENFORCEMENT MATTERS**

Review, Consideration and Possible Vote on the following:

A. Complaints Proposed for Resolution by Dismissal or Closure:

1. HI20-010, Brian Cook, C.H.I. #60892
2. P20-048, Christopher Caver, R.A. #50438 (Revoked) and Architectural Solutions, Non-Registrant Firm
3. P20-038, Christopher Caver, R.A. #50438 (Revoked) and Architectural Solutions, Non-Registrant Firm

B. Complaints Proposed for Resolution by Letters of Concern:

1. HI20-038, Lance Pederson, C.H.I. #42315 and Eagle Eye Property Inspections, Firm #15242 (related to case no. HI20-037)
2. HI20-030, Allen Blaker, C.H.I. #61953

C. Complaints Proposed to Offer Consent Agreement:

1. P20-029, Clint Schuler, Non-Registrant and U Build It-DIY, Non-Registrant Firm
2. HI20-012, David Berry, C.H.I. #38633 and DJ's Horizon Home Inspection, LLC, Firm #12302 (expired 12/24/2017)

D. Complaints Proposed for Resolution with Signed Consent Agreements:

1. HI20-023, Robert Crum, C.H.I. #62694
2. P20-032, John Neugebauer, Non-Registrant
3. HI20-037, Clinton Bruner, Provisional C.H.I. #P201177 (related to case no. HI20-038)

E. Review and Approval for EAC Membership:

1. Michael Wier, R.L.S. #07247
2. John-Jozef I. Proczka, P.E. (Civil) #61946
3. Alex Arveson, P.E.(Civil) #69871
4. Paul Getty, P.E. (Civil) #28788
5. Howell Lewis Shay, R.A. 09457 (Inactive/Retired) for Public Member
6. Jason Comer, R.A. #67478
7. John D. Hall, P.E. (Civil) #47451

## 6. LICENSING CONSENT AGENDA

Review, Consideration, and Action on Staff Recommendations for the following Universal Applications:

- A. Gbolo, Prosper - Universal Licensure Application for Registration as a Geologist #201372
- B. Friend, Paul - Universal Licensure Application for Registration as an Architect #201218
- C. Kolman, Caroline - Universal Licensure Application for Registration as an Industrial Engineer #200912
- D. Reynolds, Ronan - Universal Licensure Application for Registration as a Mechanical Engineer #200509
- E. Reinhart, Davis - Universal Licensure Application for Registration as a Civil Engineer #201318
- F. Montgomery, Richard - Universal Licensure Application for Registration as a Civil Engineer #201053
- G. Beitler, John - Universal Licensure Application for Registration as a Civil Engineer #201410
- H. Hummel, Ryan - Universal Licensure Application for Registration as a Civil Engineer #201409
- I. Muha, Carl - Universal Licensure Application for Registration as a Mechanical Engineer #200933

Review, Consideration, and Action on Staff Recommendations for the following:

- J. Bruner, Clinton - Application for Registration as a Home Inspector #201177
- K. Pannalal, Shanmugam - Application for Waiver of the FG exam #201013

## 7. LICENSING CONSENT AGENDA

A. Review, Consideration, and Action on Staff Recommendations for the following:

1. Cancellation of registrations and certifications that have been expired for one full renewal period;
2. Review of the List of registrations and certifications granted by the Executive Director pursuant to A.R.S. § 32-122.05, 32-122.06, and A.R.S. § 32-123.

*List available for public review upon request.*

## **8. POLICY MATTERS**

### **A. Review, Consideration, and Possible Action on the following:**

1. NCEES 2020 Ballot
2. ASPE letter of endorsement to NCEES
3. Proposal to request an appropriation to pay professional registrants to provide support to the Board for application reviews and technical input on cases proceeding to the Board for review
4. Discussion of extensions for professional exams due to COVID-19

## **9. DIRECTOR'S REPORT**

- A. Budget Update
- B. Previous Meeting Follow-Up
  - a. Newsletter Published
  - b. Board Composition
- C. National Council Updates
  - a. NCARB – AIA presentation
  - b. NCEES – Zone Officer Ballot
  - c. CLARB – Virtual Annual Meeting 9/10/20
  - d. ASBOG – Test October
  - e. AZSLS – Four test takers in July
- D. Statistics Review
  - a. Monthly numbers
  - b. Cash Flow Report
  - c. Licensing Trends

## **10. FUTURE BOARD MEETINGS – August 20, 2020**

## **11. SUGGESTED TOPICS FOR FUTURE MEETING AGENDAS.**

## **12. MEETING ADJOURNMENT**